



M-AIS FrameAPS 5.X (Editor)

Unstructured AIP Editorial Course

Who should attend the course?

This course provides the definitive introduction to the usage as an editor of AIP content held in the FrameAPS system. It is aimed at editorial staff with the responsibility for keeping AIP content up-to-date. It is suitable for all AIP staff.

How long is the course?

3 Days.

What are the benefits of attending?

Delegates will learn to navigate the FrameAPS File menus, dialog boxes, context-sensitive menus and icons to gain full access to the AIP editorial features.

Delegates will learn to perform all tasks involved in the creation and editing of the AIP and its component parts and files using the AIP File Management tools.

Delegates will learn to place links to the static data via the APS datalink placement tools and by using automatic table generation tools.

What are the prerequisites?

You should have attended either the "Working with Unstructured Documents" or "Working with Structured Documents" course or have a similar level of knowledge of FrameMaker.

You should have a working knowledge of the AIP and its related documentation in Annex 15 and Doc 8126.

You need to be familiar with PCs and the Windows environment.

Course Outline

Getting Started

- Starting Up
- Starting FrameAPS
- Setting Session Defaults
- Setting the Session Defaults
- Preferences and Advanced Options
- Setting Session Preferences
- Advanced Options

Managing AIP Production

- The AIP Manager
- Starting AIP Manager
- Working With AIP Structure Commands
- Making a New AIP
- Making New AIP Parts
- Adding Files to AIP Structures
- Adding Files to the AIP Parts

AIP File Management

- Checking AIP Files in and out of the Database
- Checking Out AIP Files
- Checking In AIP Files
- Cancelling a file Check Out operation
- Get a Copy of a file
- AIP File Database Information
- Get File History
- Delete Files From The Database
- Set/Unset a file as Section 0.4
- Set file properties for APS & PAMS operations
- Alternative Methods of Adding File Headings and Section Titles
- Multi-File Manipulations
- Using Group Functions

Making Amendments

- Making Normal Text Amendments
- Text Insertions
- Text Deletions
- Making Database Linked Amendments
- Inserting a Datalink into an AIP document
- Inserting composite Datalinks into an AIP document

Generating AIP Tables

- AIP Table Generation
- Automatic Table Generation
- Route generation options
- Inserting a Helicopter Route
- Table properties
- Examining table properties.
- Further Table Exercises
- Inserting more Tables

Previewing Changes

- AIP Part Generation for File Checking
- Printing Single Files Using FrameAPS

Training Locations

At M-AIS we have three options for the location of training courses:

- We host training courses at our training facility in Edninburgh, Scotland
- For EAD courses we can hold courses at the GroupEAD facility in Frankfurt
- We can also arrange for training to take place at the client site